



Unlock the power of Cubiko: Workflows for the data-empowered practice

In this session we will cover:

- The key workflows to implement in your practice
- The actionable insights your team can use on a daily, weekly, and monthly basis
- Strategies on how to bring your team along for the journey

What makes a successful practice?

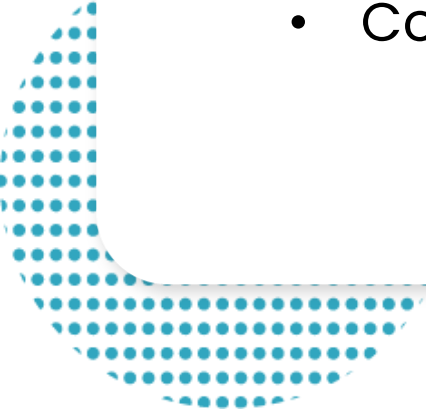

- Delivering great healthcare to your patients
- Supporting your Practitioners to deliver this care
- Ability to run a financially sustainable practice

Importance of data in your practice

- Track performance
- Identify areas for improvement
- Increase patient satisfaction
- Reduce costs
- Improve patient outcomes
- Increase staff efficiency

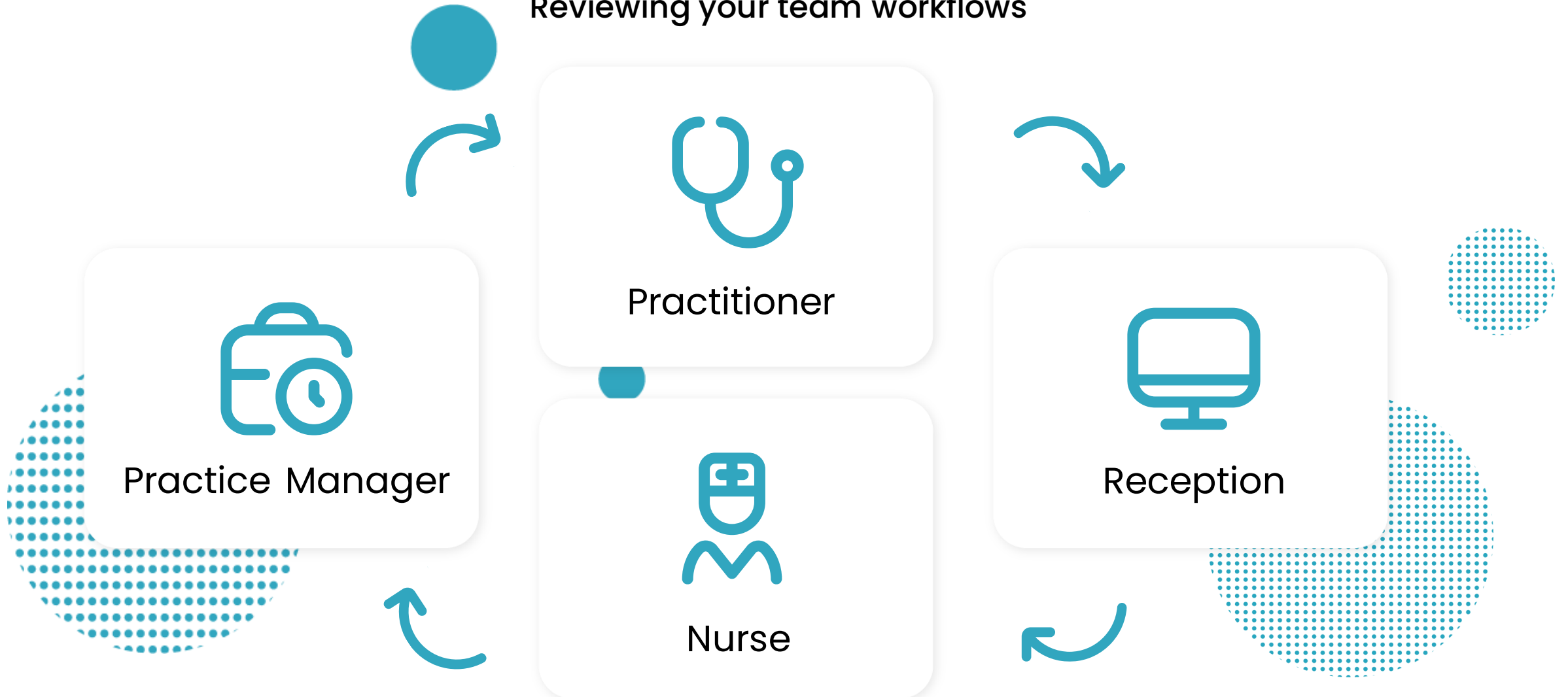


Cubiko helps you get the most out of your data

- Quick reporting
 - Customisable dashboards
 - Data visualisation
 - Collaboration tool
- 
- 

Improving efficiencies in your Practice

Reviewing your team workflows





Management workflow

Daily

Today's clinic metrics

- **Outstanding rejections** helps identify if your online claiming workflow is effective.

Billing optimisation

- **Uncompleted patient appointments** helps reduce the impact of missed billings.
- **Unbilled appointments** helps identify any completed appointments that have an unbilled status.

Outstanding rejections ⓘ ☆

! 118

34 older than 90 days

Uncompleted patient appointments ⓘ ☆

! 32

13 last 90 days

Unbilled appointments ⓘ ☆

51



Management workflow

Weekly

Past clinic metrics

Reporting

- **Total billings (by service date)** to gain insight into the total billings generated.
- **Total CDM billings** to track the uptake and success of Chronic Disease clinics.
- **Bulk billing percentage** to gain a better understanding of your practice bulk billing behaviours and drive decisions to improve your business strategy.

Total billings (by service date) ⓘ ☆

\$195,816

Billings last year: \$169,241
(15.7%)

Total CDM billings ⓘ ☆

\$25,968

Billings last year: \$22,539
(15.2%)

Bulk billing percentage ⓘ ☆

Billings

89%

Items

95%

Invoices

92%



Management workflow

Weekly

Past clinic metrics

Reporting

- **Did Not Attend (DNA) rate** to measure the impact of any DNA management processes that have been implemented to reduce the number of DNAs in the practice.
- **New patients** to easily check how many new patients you have had.

Did not attend rate ⓘ



5.1%

5.6% of online bookings

New patients ⓘ



143

38 online



Management workflow

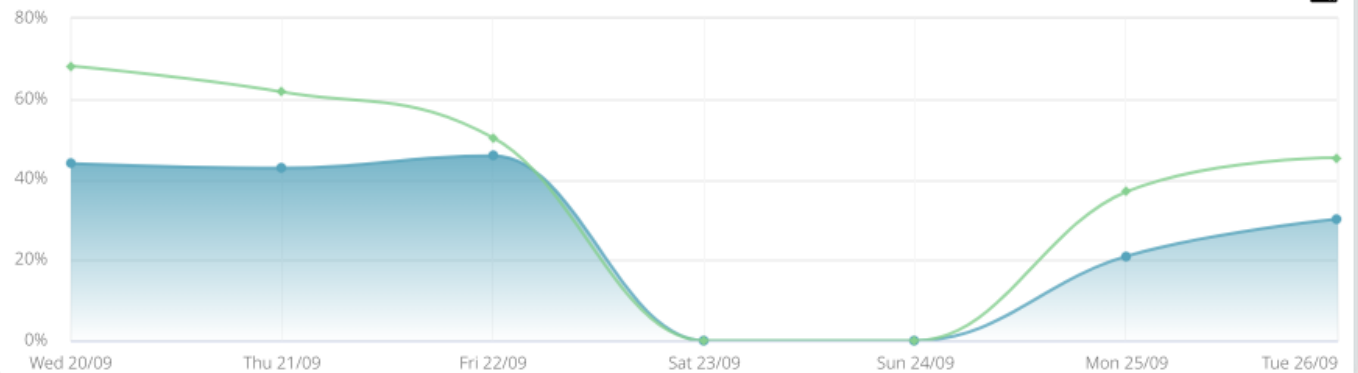
Weekly

Future clinic metrics

- **Future utilisation forecast** to provide valuable insight about upcoming utilisation and how full your appointment book is.

Future utilisation forecast ⓘ

● Future utilisation — 7-day utilisation based on 90-day trend





Management workflow

Weekly

Billing optimisation

Actionable

- **Billings on hold** invoices to action.
- **Historical 10997 opportunities** appointments where a 10997 may not have been billed.
- **Historical MT83-MT89 opportunities** claim incentive items for previous DVA telephone and telehealth services.
- **Historical 93666 opportunities** identify patients who can be billed a Covid-19 booster incentive item.

Billings on hold ⓘ



58

23 days old on average

Historical 10997 opportunities ⓘ



100

Historical MT83 - MT89 opportunities ⓘ



29

Historical 93666 opportunities ⓘ



0



Management workflow

Monthly

Reporting download

- Doctor summary
- Nurse summary
- Other billings practitioner summary

Nurse summary ⓘ



	Nurse	Consulti...	Session...	Booked hrs	Consultin...	Patients/...	Total appts
1	Totals:		674.83	288.5	267.17		438
2	name 2134	55%	113.67	66.17	62	0.16	10
3	name 2524	100%	0.5	0.5	0.5	0	0
4	name 4364	29%	93	27.83	27	0.63	17
5	name 4383	45%	10.33	5.83	4.67	0	0
6	name 4899	0%	0	0	0	0	0
7	name 5785	0%	2	0	0	0	0
8	name 6696	27%	163.33	46.67	43.67	3.73	163
9	name 6747	35%	157	58.17	55.17	4.33	239
10	name 9733	54%	131.33	80	71.17	0.13	9
11	name 9788	82%	3.67	3.33	3	0	0

Doctor summary ⓘ



	Doctor	Consultin...	Session hrs	Booked hrs	Consulting hrs	Admin hrs	Billings	CDM billings	Billings on ho...	% CDM
1	name 1824	80%	65.33	60.83	52.5	8.33	\$12,396.75	\$2,224.50	\$329.70	18%
2	name 3924	74%	67	56.33	49.5	4.33	\$7,505.75	\$0.00	\$123.60	0%
3	name 4581	80%	120.33	104.5	95.83	33	\$23,340.10	\$2,743.40	\$450.70	12%
4	name 4873	78%	127.17	106.33	98.67	10.5	\$19,762.80	\$0.00	\$534.20	0%
5	name 4883	36%	20.83	8.5	7.5	9	\$1,305.40	\$0.00	\$0.00	0%
6	name 4957	95%	51.67	55.5	49	2.17	\$18,349.70	\$6,231.50	\$787.05	34%
7	name 5376	47%	15.83	9	7.5	5	\$1,208.35	\$0.00	\$0.00	0%
8	name 5584	79%	68.5	60.83	54	8.83	\$12,764.95	\$3,685.80	\$0.00	29%
9	name 5674	89%	81.33	87.33	72.17	4.5	\$18,977.25	\$1,434.70	\$365.60	8%
10	name 6389	11%	22.5	2.5	2.5	5	\$79.70	\$0.00	\$0.00	0%
11	name 6757	70%	61.5	45.67	42.83	13.33	\$9,464.30	\$315.60	\$0.00	3%
12	name 6954	95%	6.33	6	6	0.17	\$1,281.10	\$0.00	\$0.00	0%
13	name 7386	69%	114.33	87.83	78.83	26.5	\$21,369.40	\$4,810.80	\$360.00	23%



Management workflow

Monthly

- **Written off/deleted/cancelled report** to find any patterns of who is writing off, deleting or cancelling invoices.
- **Outstanding debt** to help identify unpaid accounts to increase cash flow and reduce the risk of bad debt.

Written off/Deleted/Cancelled ⓘ < ★

\$4,129

59 invoices

Outstanding debt ⓘ < > ★

\$24,188

463 debtors
513 invoices owed



Management workflow

Monthly

Quality improvement activities

- Quality Improvement plays an integral role in general practice to ensure the safety and quality of care provided to patients.
- Cubiko metrics can assist with undertaking Quality Improvement activities and meeting Accreditation requirements.

Quality Improvement

Selected Cubiko metrics for individual QI activities



Management workflow

Monthly

Quality improvement activities

- **Allergies/ADR** to help improve the percentage of allergies recorded in your patient records.

Patients to record allergies ⓘ



! 377

111 patients today

Patients to record allergies ⓘ



	INTERNALID	Record no.	Appt date	Time	Patient	Appt with	Appt type
1	757	12863	19/09/2023	08:00	surname 7989, firstname 1762 (28yrs -	firstname 1316	Standard appt.
2	2929	29766	19/09/2023	08:00	surname 2985, firstname 5722 (70yrs -	firstname 9598	Recall
3	756	00010067	19/09/2023	08:00	surname 3421, firstname 5722 (89yrs -	firstname 1391	BSCDS\Review
4	3227		19/09/2023	08:00	surname 2143, firstname 2726 (69yrs -	firstname 7159	BSCDS\Review
5	1283	196411	19/09/2023	08:00	surname 4177, firstname 5567 (58yrs -	firstname 5738	Standard appt.
6	1484	23797	19/09/2023	08:00	surname 5576, firstname 7325 (54yrs -	firstname 6112	Standard appt.
7	985		19/09/2023	08:00	surname 9972, firstname 1991 (53yrs -	firstname 8893	Standard appt.
8	1424	26673	19/09/2023	08:00	surname 6815, firstname 5637 (72yrs -	firstname 7785	BSCDS\Review
9	682	22850	19/09/2023	08:00	surname 1829, firstname 5722 (53yrs -	firstname 5715	N2 GPMP r/v & TCA r/v
10	1664	25581	19/09/2023	08:00	surname 9648, firstname 1896 (73yrs -	firstname 7648	BSCDS\New
11	41	22507	19/09/2023	08:10	surname 5271, firstname 5722 (47yrs -	firstname 8893	Long appt.
12	631	035980	19/09/2023	08:20	surname 4543, firstname 3241 (97yrs -	firstname 5738	Telehealth Consult
13	2261	32948	19/09/2023	08:20	surname 8759, firstname 3446 (67yrs -	firstname 1316	Long appt.



Management workflow

Monthly

Quality improvement activities

- **Ethnicity** to improve the number of patients with Ethnicity recorded

Patients to record ethnicity ⓘ



! 3,010

8 patients today

Patients to record ethnicity ⓘ

Include patients with: ▾



	Appt date	Time	Patient	Appt with	Appt type	Last seen doctor	Usual dr [*]
1	19/09/2023	08:00	surname 9972, firstname 1991 (53yrs -	firstname 8893	Standard appt.	name 4873	firstname
2	19/09/2023	08:00	surname 7989, firstname 1762 (28yrs -	firstname 1316	Standard appt.	Doctor unknown to	firstname
3	19/09/2023	08:00	surname 6815, firstname 5637 (72yrs -	firstname 7785	BSCDS\Review	name 5584	firstname
4	19/09/2023	09:00	surname 9844, firstname 6176 (9yrs - city	firstname 9758	Telehealth Consult	name 8986	firstname
5	19/09/2023	09:20	surname 4814, firstname 4599 (5yrs - city	firstname 5738	Dr/Mental Health Care	Doctor unknown to	firstname
6	19/09/2023	13:40	surname 1862, firstname 3219 (31yrs -	firstname 9179	Telehealth - Recall	Doctor unknown to	firstname
7	19/09/2023	13:50	surname 1992, firstname 3756 (76yrs -	firstname 9179	Telehealth - Recall	name 1824	firstname
8	19/09/2023	14:00	surname 1789, firstname 3387 (23yrs -	firstname 1316	GPMP/TCA New	name 5584	firstname
9	20/09/2023	08:40	surname 2741, firstname 4724 (49yrs -)	firstname 7551	Standard appt.	name 9119	firstname
10	20/09/2023	09:00	surname 4947, firstname 5339 (56yrs -	firstname 7159	BSCDS\New	Doctor unknown to	firstname
11	20/09/2023	09:20	surname 4183, firstname 4631 (36yrs -	firstname 4565	Long appt.	name 6757	firstname
12	20/09/2023	10:00	surname 8231, firstname 1424 (40yrs -	firstname 7159	BSCDS\New	Doctor unknown to	firstname
13	20/09/2023	10:40	surname 1436, firstname 8973 (1yrs - city	firstname 9758	Standard appt.	name 8335	firstname



Free Download

Quality Improvement Register





Free Download

**Workflows for Practice
Owners, Practice
Managers and your
management team**



**Add workflow to
My Dashboards**





How Vantre Health Services uses Cubiko to empower their team with data

What we do like about Cubiko is that we can have multiple permission levels and roles within the practice set up so they can access the data that is relevant to them.

We work with the team to tailor their Favourites to make a difference and make their work easier. So, they can focus on improving the quality of care they provide and continue looking after patients.



Do your nurse and reception teams have access and use Cubiko as part of their regular duties in your practice?



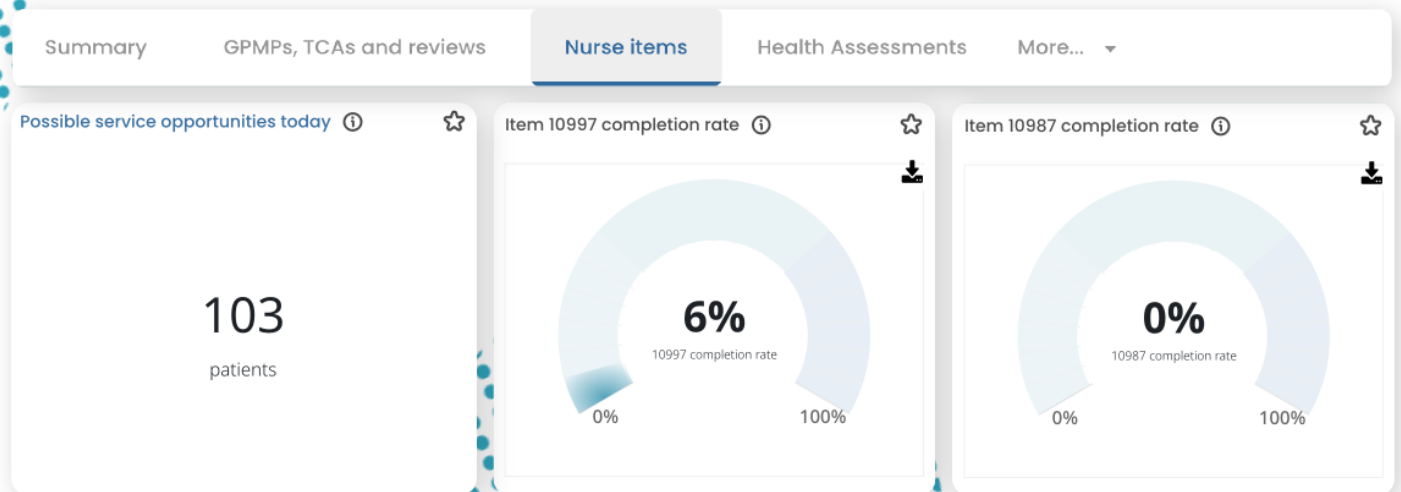
Nurse workflow

Daily

Today's clinic metrics

Actionable

- **Possible service opportunities today:**
Nurse items to view a list of patients who are coming in for an appointment today, who may be eligible to book for services such as item 10997 or 10987.





Nurse workflow

Daily

Today's clinic metrics

Actionable

- Use our **QuickCheck** tool to check ahead for patients with appointments in your Chronic Disease Management clinic to verify their Medicare eligibility for CDM items.

Appointments with potential eligible items ⓘ

	<input type="checkbox"/>	Appt date	Appt time	Appt with	Appt type	Patie	
1	<input type="checkbox"/>	19/09/2023	08:00	firstname 5715 surname 3194	N2 GPMP r/v & TCA r/v	surna	Ch
2	<input type="checkbox"/>	19/09/2023	08:00	firstname 5738 surname 7776	Standard appt.	surna	Yes
3	<input type="checkbox"/>	19/09/2023	08:00	firstname 7648 surname 8251	BSCDS\New	surna	Yes
4	<input type="checkbox"/>	19/09/2023	08:00	firstname 9598 surname 4534	Recall	surna	Yes
5	<input type="checkbox"/>	19/09/2023	08:00	firstname 1391 surname 8894	BSCDS\Review	surna	Yes
6	<input type="checkbox"/>	19/09/2023	08:00	firstname 8893 surname 1331	Standard appt.	surna	Yes
7	<input type="checkbox"/>	19/09/2023	08:00	firstname 7785 surname 8256	BSCDS\Review	surna	Yes
8	<input type="checkbox"/>	19/09/2023	08:00	firstname 7159 surname 2343	BSCDS\Review	surname 2143, firstname 2726 (69yrs - city 6152)	Potential new CDM care plan
9	<input type="checkbox"/>	19/09/2023	08:10	firstname 8893 surname 1331	Long appt.	surname 5271, firstname 5722 (47yrs - city 8419)	Item 732
10	<input type="checkbox"/>	19/09/2023	08:20	firstname 5738 surname 7776	Telehealth Consult	surname 4543, firstname 3241 (97yrs - city 8245)	Item 732
11	<input type="checkbox"/>	19/09/2023	08:20	firstname 1316 surname 8315	Long appt.	surname 8759, firstname 3446 (67yrs - city 9247)	Potential new CDM care plan
12	<input type="checkbox"/>	19/09/2023	08:30	firstname 1315 surname 8147	Meeting	surname 5282, firstname 6223 (63yrs - city 4594)	Item 732, Mental Health Treatment Plan

QuickCheck ⓘ

New



73

patients with appointments today



Nurse workflow

Daily

Today's clinic metrics

Actionable

- **Recalls** to see an overview of the number of patients with urgent and non-urgent recalls, which are not marked as contacted or marked as given.
- **Overdue reminders** to follow up on overdue reminders to assist patients with proactive healthcare.

Recalls ⓘ



! 1

62 Non Urgent Recalls

Overdue reminders ⓘ



! 2,674

653 last 90 days



Nurse workflow

Weekly

Proactive recall of patients

- **Item optimisation** to identify and recall patients who may be eligible for different service item numbers such as:
 - Over 75 health assessments
 - GPMP reviews – item 732
 - Mental health treatment plan reviews
 - Medication Management reviews

› Patients eligible for GPMPs, TCAs, MCPs and reviews

› Patients eligible for Medication Management Reviews

› Patients eligible for Nurse items

› Patients eligible for Health Assessments

› Patients eligible for Mental Health Treatment Plans and reviews

› Patients eligible for DVA items

Item optimisation

How to best utilise my clinic's use of items



Nurse workflow

Weekly

Vaccination support: Flu vaccine & Covid-19 vaccine

- View patient eligibility lists
- Manage upcoming appointments
- Track patient vaccination numbers

Patients vaccinated this flu season



962

Patients vaccinated last flu season



1,120

Doses administered at the practice



7,384

Doses administered at the practice by type



	Vaccine brand	Vaccine name	Vaccine doses administered at practice
1	AstraZeneca	AstraZeneca COVISHIELD	1
2	AstraZeneca	AstraZeneca VAXZEVRIA	3287
3	Moderna	Moderna Spikevax Biv BA.1	49
4	Moderna	Moderna Spikevax Biv BA.4-5	343
5	Moderna	Spikevax	16
6	Pfizer	Paediatric Comirnaty	183
7	Pfizer	Pfizer Comirnaty	3505



Nurse workflow

Monthly

Quality improvement activities

- Increase the number of **Heart Health Checks** performed in the practice

Item 699 ⓘ



23

services billed for item 699
(3,995 patients eligible)



Nurse workflow

Monthly

Quality improvement activities

- Increase the number of **patients aged 65 or older immunised with a current flu vaccine** in your practice

65+ influenza vaccine ⓘ



0%

RACGP active patients vaccinated



Free Download

Workflows for Nurses



Add workflow to My Dashboards





Reception workflow

Daily

Appointment book optimisation

Actionable

- Unconfirmed appointments today
- Appts that may not be eligible for Medicare-subsidised telehealth services
- Recall appointments to rebook

Recall appointments to rebook ⓘ



! 28

Unconfirmed appointments today ⓘ



! 79

20 with DNA history

Appointments that may not be eligible for Medicare-subsidised telehealth services ⓘ



218



Reception workflow

Daily

Today's clinic metrics

Actionable

- **Possible service opportunities today** – Summary for Practitioners
- **QuickCheck** to quickly & securely verify patient item eligibility

Summary						
GPMPs, TCAs and reviews						
Nurse items						
Health Assessments						
More...						
Patients with opportunities ⓘ						
	Appt date	Appt time	Appt with	Appt type	Patient	May be eligible to book for
1	19/09/2023	08:00	firstname 7159	BSCDS\Review	surname 2143, firstname 2726 (69yrs - city 6152)	Potential new CDM care plan, Item 699, Flu vaccine
2	19/09/2023	08:00	firstname 7648	BSCDS\New	surname 9648, firstname 1896 (73yrs - city 4999)	Potential new CDM care plan, Item 699
3	19/09/2023	08:00	firstname 9598	Recall	surname 2985, firstname 5722 (70yrs - city 3374)	Mental Health Treatment Plan, Item 699
4	19/09/2023	08:00	firstname 6112	Standard appt.	surname 5576, firstname 7325 (54yrs - city 1552)	Item 10997, Item 699, Flu vaccine
5	19/09/2023	08:00	firstname 8893	Standard appt.	surname 9972, firstname 1991 (53yrs - city 9668)	Item 721, Item 723, Item 732, Item 699
6	19/09/2023	08:00	firstname 7785	BSCDS\Review	surname 6815, firstname 5637 (72yrs - city 9247)	Item 721, Item 723, Potential new CDM care plan, Me
7	19/09/2023	08:00	firstname 5738	Standard appt.	surname 4177, firstname 5567 (58yrs - city 9247)	Item 721, Item 732, Item 10997, Item 715, Item 699,
8	19/09/2023	08:00	firstname 1391	BSCDS\Review	surname 3421, firstname 5722 (89yrs - city 3374)	Item 732, Item 10997, 75+ Health Assessment, Item
9	19/09/2023	08:00	firstname 5715	N2 GPMP r/v & TCA	surnai	QuickCheck ⓘ New
10	19/09/2023	08:10	firstname 8893	Long appt.	surnai	ent, Item
11	19/09/2023	08:20	firstname 5738	Telehealth Consult	surnai	vaccine
12	19/09/2023	08:20	firstname 1316	Long appt.	surnai	e plan, Ite
13	19/09/2023	08:30	firstname 1391	BSCDS\Review	surnai	ment Plan
14	19/09/2023	08:30	firstname 1315	Meeting	surnai	
15	19/09/2023	08:30	firstname 8893	Telehealth Consult	surnai	
16	19/09/2023	08:40	firstname 8893	Standard appt.	surnai	
17	19/09/2023	09:00	firstname 9758	Telehealth Consult	surnai	
18	19/09/2023	09:00	firstname 5715	N2 new GPMP & new	surnai	
19	19/09/2023	09:00	firstname 7292	N2 GPMP r/v & TCA	surnai	
20	19/09/2023	09:00	firstname 1391	BSCDS\Review	surnai	
21	19/09/2023	09:00	firstname 7159	BSCDS\Review	surnai	
22	19/09/2023	09:00	firstname 1316	Standard appt.	surnai	
23	19/09/2023	09:00	firstname 9179	Long appt.	surnai	
24	19/09/2023	09:00	firstname 9758	Telehealth Consult	surnai	
25	19/09/2023	09:00	firstname 7785	BSCDS\Review	surnai	

73

patients with appointments today



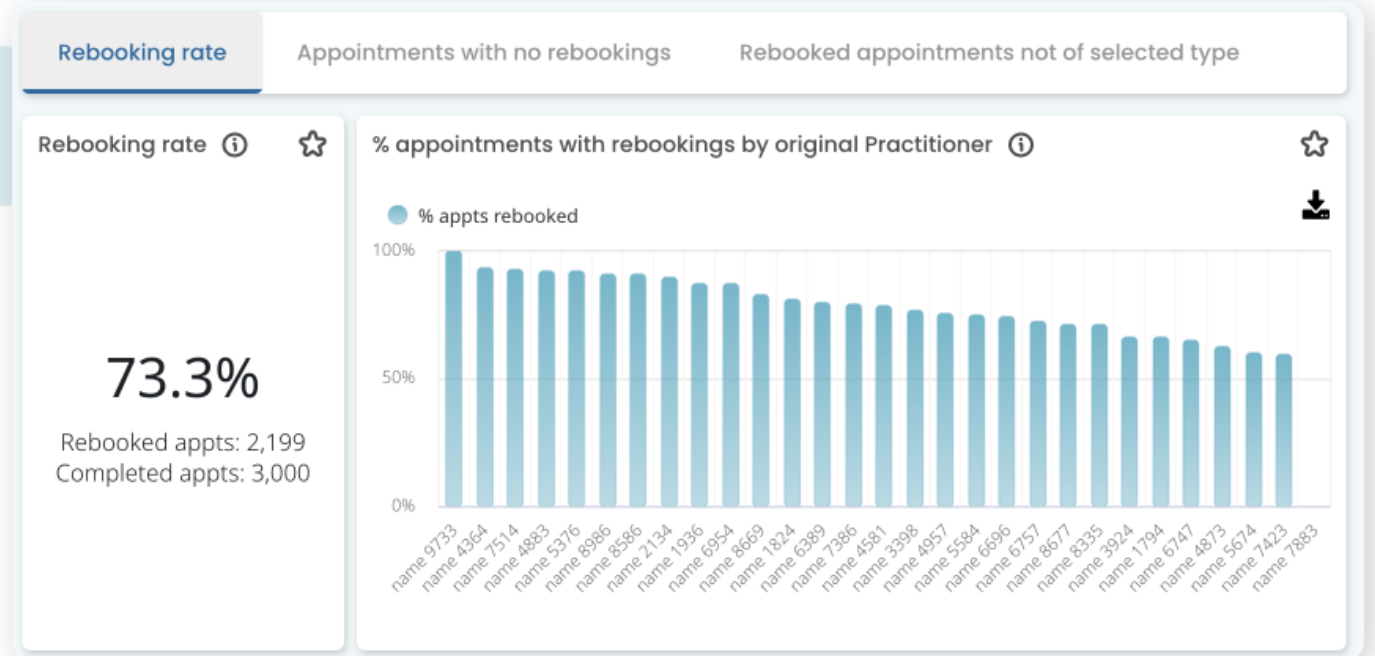
Reception workflow

Weekly

Increase the number of patients
booking a future
reoccurring appointment

Actionable

- **Rebooking rate** to help determine which patients have booked a future appointment within the next 36 months. Help ensure your patients rebook key appointments.





Reception workflow

Monthly

Identify patients who need to be rebooked with Practitioners

- **Appointments to be rebooked** will show a list of patient appointments that need to be rebooked due to a practitioner being marked away or because the practice is closed.

Appointments to be rebooked ⓘ

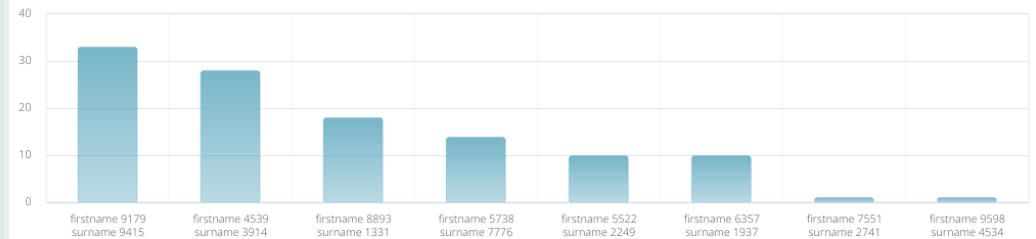


! 115

Appointments to rebook by Practitioner ⓘ



● # appts





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Workflows for Receptionists



Add workflow to My Dashboards





Practitioner workflow

Daily

- **My service opportunities** shows a detailed breakdown of all possible item number service opportunities for patients booked in for the current day.
 - Drag and resize the **Pop out window** to have open next to your practice management software.
 - **QuickCheck** verified eligibility for select items will also show in this metric.

My service opportunities ⓘ

	Appt date	Appt time	Appt with	Appt type	Patient	May be eligible for ⓘ View legend	Checked today?
1	19/09/2023	08:00	firstname 7159 surname 2343	BSCDS\Review	surname 2143, firstname 2726 (69yrs - city 6152)	Potential new CDM care plan, Item 699, Flu vaccine	Yes
2	19/09/2023	08:00	firstname 5715 surname 3194	N2 GPMP r/v & TCA r/v	surname 1829, firstname 5722 (53yrs - city 9786)	Item 732, Item 10997, Item 699, Flu vaccine	Yes
3	19/09/2023	08:00	firstname 7648 surname 8251	BSCDS\New	surname 9648, firstname 1896 (73yrs - city 4090)	Potential new CDM care plan, Item 699	Yes
4	19/09/2023	08:00	firstname 5738 surname 7776	Standard appt.	surnam		
5	19/09/2023	08:00	firstname 1391 surname 8894	BSCDS\Review	surnam		
6	19/09/2023	08:00	firstname 7785 surname 8256	BSCDS\Review	surnam		
7	19/09/2023	08:00	firstname 8893 surname 1331	Standard appt.	surnam		
8	19/09/2023	08:00	firstname 9598 surname 4534	Recall	surnam		
9	19/09/2023	08:00	firstname 6112 surname 9236	Standard appt.	surnam		
10	19/09/2023	08:10	firstname 8893 surname 1331	Long appt.	surnam		
11	19/09/2023	08:20	firstname 5738 surname 7776	Telehealth Consult	surnam		
12	19/09/2023	08:20	firstname 1316 surname 8315	Long appt.	surnam		
13	19/09/2023	08:30	firstname 8893 surname 1331	Telehealth Consult	surnam		
14	19/09/2023	08:30	firstname 1391 surname 8894	BSCDS\Review	surnam		
15	19/09/2023	08:30	firstname 1315 surname 8147	Meeting	surnam		

My Cubiko Window

A list of all your potential patient service opportunities today. Click the button below to open a handy resizable window to use alongside your practice management software.

Open new window ↗

Search...

FILTERS

surname 3678, firstname 2117 (29yrs - city 8621)
07/09/23 10:10

May be eligible to book for:

Potential new CDM care plan Flu vaccine

surname 4974, firstname 4728 (72yrs - city 1987)
07/09/23 11:20

Verified eligibility for:

Item 721

May be eligible to book for:

Item 10997 Item 699 Flu vaccine

Verified not eligible for:

Item 723 Item 732



Practitioner workflow

Daily

- **Urgent recalls** the total number of patients that have urgent (in yellow) and non-urgent (in black) recalls and are not marked as contacted or as given on the patient file.
- See the number of **Unactioned items in inbox**.

Urgent recalls ⓘ



! 1

Non Urgent:
62

Unactioned inbox items ⓘ

New



0

0 older than
7 days



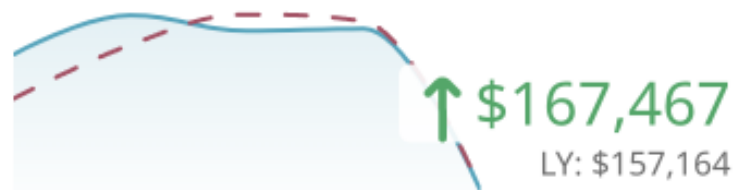
Practitioner workflow

Weekly

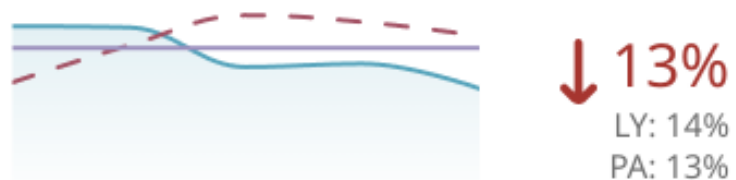
Review key reporting metrics

- **Total Billings (by service date)** gain insight into your billings.
- **CDM % of total billings** insight into the percentage of your billings that come from CDM items.
- **Bulk Billing % of total billings** see the proportion of total billings that have been bulk billed.

Total billings (by service date) ⓘ



CDM % of total billings ⓘ



Bulk billing % of total billings ⓘ





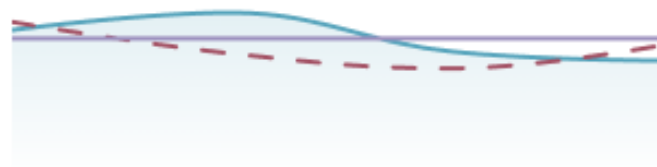
Practitioner workflow

Weekly

Review key patient metrics

- **DNA rate** track your did not attend appointments.
- **Billings on hold** see your held accounts that need finalised.
- **Investigations, contacted not given** see the number of recalls that have been marked as contacted, but not marked as given on the patient file.

DNA rate ⓘ



6%

4.7% online
PA: 6%

Billings on hold ⓘ



33

13 days old on average

Investigations, contacted not given ⓘ



! 562

376 last 90
days



Practitioner workflow

Monthly

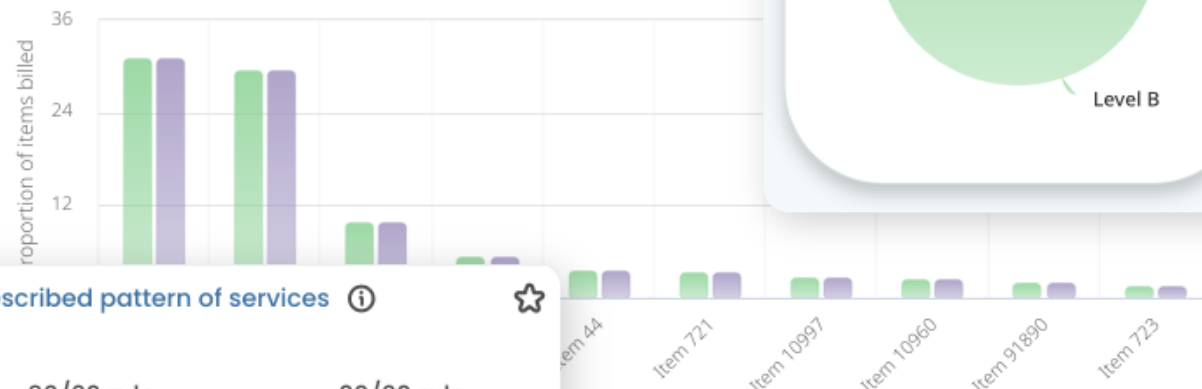
Review billing and service breakdown metrics

Identify areas where you can improve performance, both financially and clinically.

- MBS benchmarking
- Top 10 MBS items
- Prescribed pattern of services

Top 10 MBS items ⓘ

Item Count ● Your top 10 ● PA top 10



Prescribed pattern of services ⓘ

80/20 rule

0 days

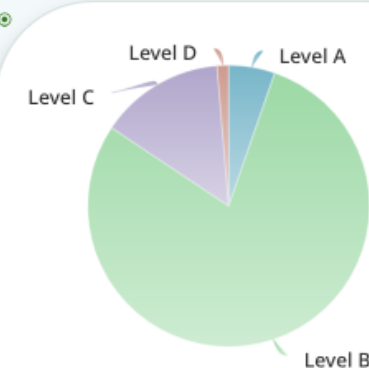
of 80+ services

30/20 rule

0 days

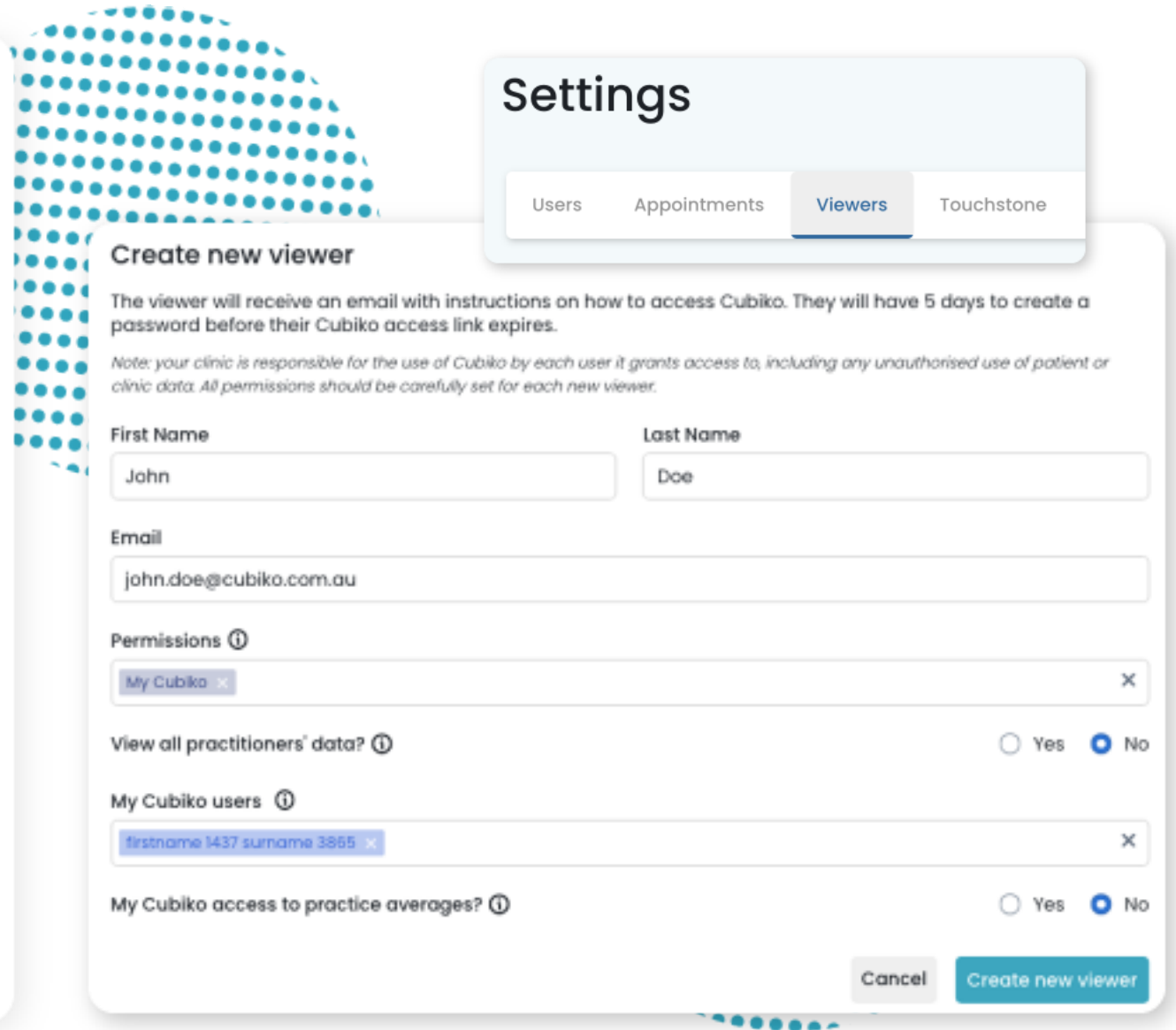
of 30+ services

Standard consults - Benchmark ⓘ ☆



How to set up your Doctors with My Cubiko

1. Settings > Viewers
2. Create new Viewer
3. Enter name and email details
4. Permissions – select My Cubiko
5. View all practitioners' data? Select 'No'
6. From the drop-down list select that user
7. My Cubiko access to practice averages? Choose your preference



Settings

Users Appointments **Viewers** Touchstone

Create new viewer

The viewer will receive an email with instructions on how to access Cubiko. They will have 5 days to create a password before their Cubiko access link expires.

Note: your clinic is responsible for the use of Cubiko by each user it grants access to, including any unauthorised use of patient or clinic data. All permissions should be carefully set for each new viewer.

First Name Last Name

John Doe

Email

john.doe@cubiko.com.au

Permissions ⓘ

My Cubiko ×

View all practitioners' data? ⓘ ☐ Yes ☒ No

My Cubiko users ⓘ

firstname 1437 surname 3855 ×

My Cubiko access to practice averages? ⓘ ☐ Yes ☒ No

Cancel Create new viewer



Add Practitioner workflow
to My Dashboards



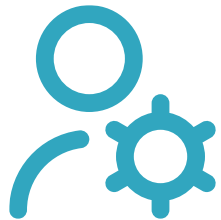
How to bring your team along for the journey



Establish a data-driven culture



Team meetings



Give access to the data



Provide training




Top Tip!



Nominate someone in your practice to champion Cubiko.

This person can be responsible for ensuring the success of Cubiko in your practice, as well as providing training to your ongoing and new team members.





Does your practice have a specific person who is responsible for leading the implementation and use of Cubiko?



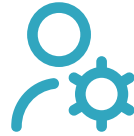
Establish a data driven culture

- Lead by example
- Encourage data-driven thinking
- Keep it simple
- Celebrate success



Team meetings

- Regular team meetings
- Open discussion
- Share ideas and feedback
- Follow up on action items



Give access to data

- Make Cubiko data accessible to everyone
- Set clear expectations about how the data can be used
- Provide support
- Monitor and track use



Provide training

- Nominate a practice Cubiko champion
- Offer ongoing support and encouragement
- Tailor training to the needs of your team
- Use Cubiko training resources

Hello. How can we help you?

Search for answers



Getting Started

Find out how to set up your Cubiko access and discover the best way to get started.



Cubiko Knowledge Base

Discover more information about our metrics how to use Cubiko insights.



Tips & Tricks

Learn some of our tips & tricks on how to use Cubiko.



Workflows & Training videos

Learn how to use Cubiko in your practice every day!



Recorded Cubiko webinars

Missed out on previous Cubiko webinars? Or would like to revisit? Watch our recorded webinars!



FAQ

Find answers to some of our frequently asked questions.



Cubiko Learning Hub

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Password

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Free Download

Workflows for your practice



Free Download

Customisable Workflow template





Question & Answer